

Raumati Swimming Club Inc “Raptors” Board Meeting

Meeting Minutes

7.00pm Wednesday 18 December 2019 at Landlink Offices

Present:

Sandy Turner (ST), Chair
Chris Plummer (CP), Treasurer
Katie Ford (KF), Club Secretary
Dean Adams (DA),
Mark Ireland Spicer (MIS)

Next meeting: Wednesday 12 February 2020 at 7pm

Item	Comments	Actions
1.Meeting Opening		
1.2 Introductions & Acknowledgements	The Board acknowledges the success of the Club meet. It was fun and team building, and successful. The Board would like to thank Marco, Kirsten, Rachelle and Fiona for organising the event, and very many to Coastlands for sponsoring the pool. DA and MIS attended the presentation of SW service Award to Jacqui Oliver – congratulations. Congratulations to the swimmers at the SW Junior champs, and thank you to all the parents and helpers.	
1.3 Agenda Confirmation	All agreed.	
1.4 Apologies	MC	
1.5 Board Member Conflict of Interest Disclosures	None declared.	
1.6 Environmental Scan	The general vibe at the pool is positive, with enthusiasm and energy in the Senior squads. There will be an all squad fun, team building session on 20 Dec.	

2. Governance & Policy Matters		
2.1 Sub Committee Reports	<p>Swimming Ops- communication is continuing with the Coach. A replacement coach has been arranged for CAC whilst JW is at camp. Club champs – for 2020, it will be held in Feb, but this will reviewed when the new swimming calendar has been published. There are still ongoing problems regarding the culture and behaviour of some swimmers.</p> <p>Finance – not successful on any grants for the pool hire, but still waiting to hear back from one resubmitted to NZCT. The equipment list needs to be confirmed so we can apply for a grant. CP to approach SW to get costs of blocks, with a kickstart. OneFoundation have helped other sport clubs in other area. CP/DA to confirm if they cover Kapiti. If we can get a standard kit list from CWS, ordered from T3, we can receive 2 ½% back to the club.</p> <p>Marketing & comms – the website will be made active tomorrow. The emails will be unchanged for the time being</p> <p>Club Spirit – Previously covered.</p>	DA to arrange a meeting with JW, ST and CP.
2.2 Board member, volunteer roles	Vince Hassan has offered to help with a newsletter	
2.3 Health & Safety – Incidents	None	
2.4 Risk register	<p>The Camp is 1 parent short (pref male). Health and Safety risk – swimmers going in and out of the lock up area. The cage needs to be brought out by JW or Tawhiti, then area closed off. KF to arrange for access to get gear out and put away, but closed at all other times.</p> <p>Measles – no notice signs at CAC. We have done what we can and advised CAC, SW, swim Manawatu and Club members.</p>	<p>DA to speak to CWS.</p> <p>KF to speak to CAC</p>
3 Strategy & Performance		
3.1 Strategic Statement and Action Plan	Deferred	
3.2 Board Calendar	Next meeting	

4 Matters for Discussion		
4.1 Matters in Committee	None	
4.2 Coach, squad issues	Addressed previously	
4.3 Camp 2020	Addressed previously	
4.4 Club Brand	The Club brand name is under discussion	
4.5 Club records	There has been no formal stance from SW or SNZ. It was felt that if a swimmer was swimming as RSC not as a visitor, then they would be entitled to receive a record.	
4.6 Club champs	After discussion about the date, 19 th May would be offered to CWS	
4.7 Holiday training	Dates have now been confirmed and published to the members	
4.8 uniforms	DriFit light Blue T shirt are still available, but low on stock, there is a limited stock of hoodies available from the supplier, but not all sizes. We need to start migrating to a Navy Blue hoodie if that is what the club wants. Can we incorporate the current blue in the logo on the hoodie? Can we get samples? We need to be able to propose options of all uniforms to all members in Jan or Feb. The Tms and Coach need to push for the swimmers to wear the correct uniform and cap at meets. One proposition is red for national and above, blue for DIV II/III and regional, white for all other meets. We need to get quotes/colours for a navy hoodies. Possibly have a Black hoodie for opens, available for purchase.	CP consult with JW re caps.
4.9 clinic Camp by Emma Cody	KJ has proposed holding a start and turns clinic for Tuesday night swimmers, to be run while camp was happening. The board agreed.	
4.10 Andrew Hay transfer request	We have received a transfer request from Andrew Hay, who will be shortly moving to train in Australia. The request was discussed but rejected.	
4.11 SW judicial review	We have been advised of a SW judicial review, from several years ago. No details have been provided, for information only.	
4.12 Future of Tuesday Night	Emma Cody is probably leaving this year. To be addressed later	
5 Membership & Events		
5.1 Membership Update – Tuesday night numbers, Squad numbers, movement.	Membership report available for review.	

6. Matters for Approval - Consent Agenda		
6.1 Funding Applications	Continue with applications for pool hire	
6.2 Payments	As detailed in report, and approx. \$800 for Tuesday night expenses for Term 3 and Term 4, and J Oliver's gift. SW \$22 police vetting for camp	6.1 - 6.3, Moved ST, seconded DA. All agreed
6.3 Club Transfers	none	
7 Matters for Noting or Updating		
7.1 Action Item register	ALL to set consider for this and next month	ALL
7.2 Management / Coach Reports	No coach report received	
7.3 Finance Report	Reports available.	
7.4 Topics to be brought forward or scheduled	National meets 2020 for funding applications; dates for AGM, prizegiving	
8 Matters for Confirmation		
8.1 Minutes from Previous Meeting	Minutes for 10-2019, Moved ST, 2 nd CP Minutes for 11-2019, moved ST, 2 nd MIS	All agreed
8.2 Matters Arising	None	
9 Meeting Close		
9.1 Meeting Evaluation	Merry Christmas to all	
9.2 Confirmation of Next Meeting	Wednesday 12 February at 7.00pm at Landlink	
9.3 Meeting Close	Closed at 9.45pm	